bookkeeping basics #3   -   QuickBooks™ Fundamentals

THIS SECTION: REPORTS

THIS LESSON...

OVERVIEW OF
QB REPORTS

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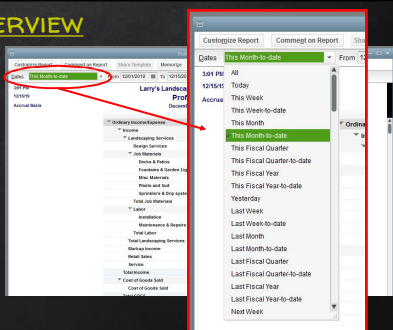
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QB REPORTS OVERVIEW

This coursē
   Content and Format

Standard Profit & Loss
   (Income Statement)
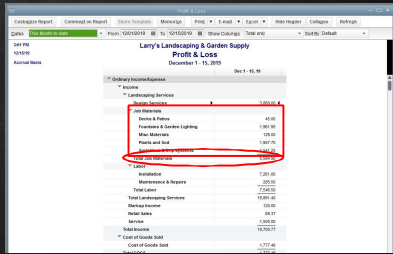
This Month-to-date

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QB REPORTS OVERVIEW

This coursē
   Content and Format

Standard Profit & Loss
   (Income Statement)

Accounts and
   sub-accounts

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Quick Side Trip...

˜ Accounts appear in a specific order. What?
  - Chart of Account order

˜ Don't want to see all the sub accounts?
  - Use Collapse/Expand button

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QB REPORTS OVERVIEW

This course...
  Content and Format

Standard Profit & Loss
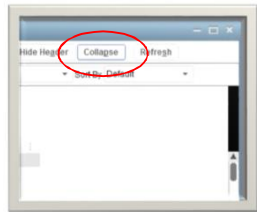 *(Income Statement)*

Accounts and
  sub-accounts

Drill Down function
IMPORTANT on reports

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COMING UP NEXT...

Content of QB Reports

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