


Section: Reconciling
Lesson: Reconciling Bank Statements

THIS SECTION: RECONCILING

THIS LESSON...

RECONCILING BANK ACCOUNTS #1

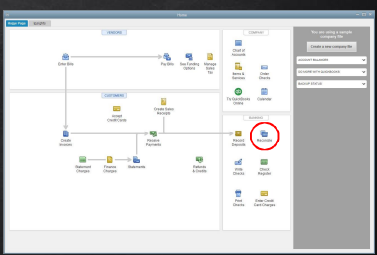
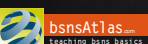


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RECONCILING

You Needō

- ~ ALL Data enter into QB
- ~ Bank or Credit Card Company monthly statement

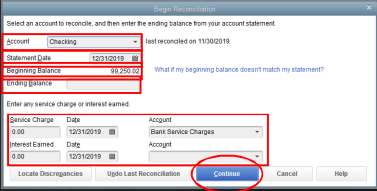




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RECONCILING PHASE #1

Check or Enterō

- ~ Correct bank account?
- ~ Statement Date
- ~ Beginning Balance
- ~ Ending Balance

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RECONCILING PHASE #2

~ %Modify+ takes you back to Phase #1

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RECONCILING PHASE #2

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RECONCILING PHASE #2

~ %Modify+ takes you back to Phase #1

DATE	CHECK #	CHECK #	AMOUNT	DATE	CHECK #	CHECK #	BAL
12/10/2019	1465	Soft Advertising	200.00				
12/20/2019	1465	Car Gas & Electric	132.00				
12/20/2019	1465	Car Telephone	45.00				
12/20/2019	1477	Seneca Office Eq...	125.00				

Buttons: Bank Bal, Interest Bal, Go To, Reconc, Columns to Display..., Reconcile Bank, Enter

COMING UP NEXT...

Finish up Bank Account Reconciling

