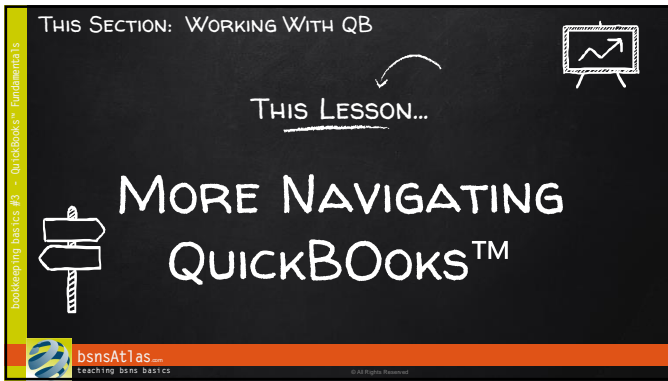
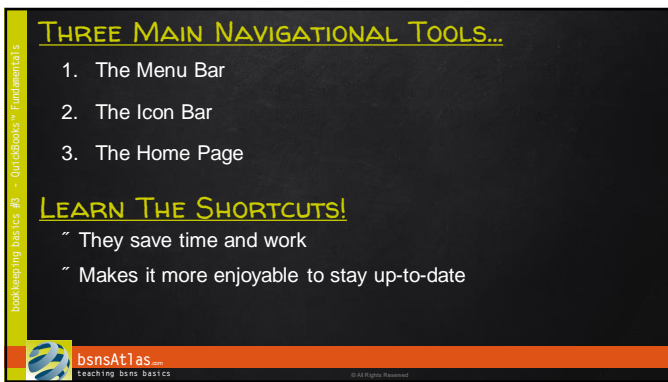
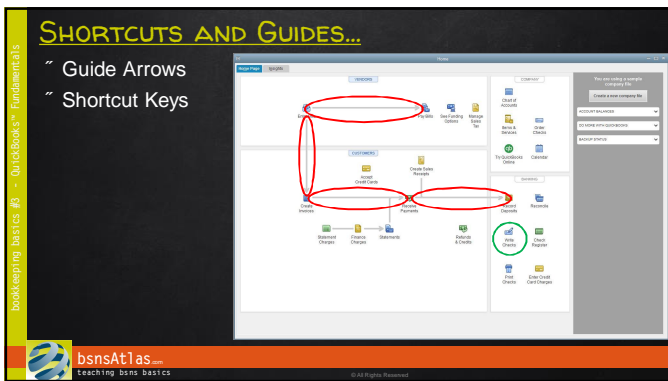


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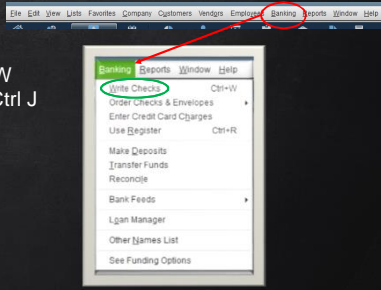




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SHORTCUTS AND GUIDES...

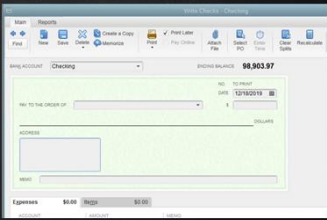
- ~ Guide Arrows
- ~ Shortcut Keys
 - Write Checks = Ctrl W
 - Customer Center = Ctrl J
 - Invoices = Ctrl I



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SHORTCUTS AND GUIDES...

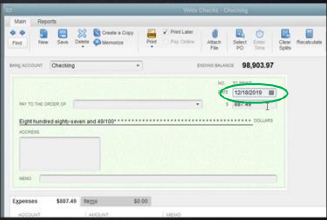
- ~ Guide Arrows
- ~ Shortcut Keys
 - Write Checks = Ctrl W
 - Customer Center = Ctrl J
 - Invoices = Ctrl I
- ~ Calculator



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SHORTCUTS AND GUIDES...

- ~ Guide Arrows
- ~ Shortcut Keys
 - Write Checks = Ctrl W
 - Customer Center = Ctrl J
 - Invoices = Ctrl I
- ~ Calculator
- ~ Date Change
 - Up or down with %↑ or %↓
 - %↑ for Today's date
 - %M for first day of month



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SHORTCUTS AND GUIDES...

~ Saving Ⓞ

- Clear
- Save and New
- Save and Close

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SHORTCUTS AND GUIDES...

~ Saving Ⓞ

- Clear
- Save and New
- Save and Close
- Revert
- Record

DATE	NUMBER	TYPE	ACCOUNT	MEMO	PAYMENT	DEPOSIT	BALANCE	
12/15/2019		To Print	Johns Biller		1,232.06		90,858.49	
		PPV Chk	eggs				99,250.02	
12/15/2019		To Print	Shane B. Hamby		1,036.44		98,113.52	
		PPV Chk	eggs				98,113.52	
12/28/2019		To Print	Car Gas & Electric		137.00		98,113.52	
		BLLPMT	Accounts Payable				98,113.52	
12/28/2019		To Print	Car Telephone		45.00		98,067.52	
		BLLPMT	Accounts Payable	Monthly Service			98,067.52	
12/28/2019		To Print	Owners Office Equipment		163.55		98,903.97	
		BLLPMT	Accounts Payable				98,903.97	
01/15/2019		Number	Phone	Account	Payment	Deposit		
							ENDING BALANCE	98,903.97

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COMING UP NEXT...

~ Navigating Lists

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