

Section: Working With QuickBooks
Lesson: What Is QuickBooks

THIS SECTION: WORKING WITH QB

THIS LESSON...

WHAT IS QUICKBOOKS?

bsnsAtlas
teaching bsns basics

QUICKBOOKS™...

- ~ Has been around for over 25 years
- ~ QB is a database program
- ~ With VERY friendly user interfaces
- ~ Designed to be easy to use

bsnsAtlas
teaching bsns basics

DATABASES...

- ~ MS Access and QuickBooks™ are examples
- ~ Use lists of options
 - List of customers...
 - List of things we sell...
 - List of payment types we accept...

bsnsAtlas
teaching bsns basics



Section: Working With QuickBooks
Lesson: What Is QuickBooks

DATABASES...
To record that we sold butter to Big Bob's Bakery for cash...

- ~ Customer List – **Big Bob's Bakery**
- ~ Item List – **Pound of Butter**
- ~ Payment Method List – **Cash**

Transaction




bsnsAtlas.com
teaching bsns basics

Other Programs...
~ Like Microsoft Word™

REMYN RESUME
Then Open or Create the DOCUMENT


SAVE it or YOU LOSE it!!!



Open The PROGRAM...

bsnsAtlas.com
teaching bsns basics


Database Programs...
~ Like QuickBooks™



Connect to a linked DATA FILE

QB automatically saves to that file continuously

NO NEED to Save!



Open The PROGRAM...

bsnsAtlas.com
teaching bsns basics



Section: Working With QuickBooks
Lesson: What Is QuickBooks

ANOTHER CLARIFICATION...

Companies can sell...

- ~ Services
- ~ Products
- ~ Both

For this course...

- ~ We focus on SERVICES
- ~ Cover inventory in the next course...



bsnsAtlas
teaching bsns basics

© All Rights Reserved

 **COMING UP NEXT...**

~ Recording a Transaction

bsnsAtlas
teaching bsns basics

© All Rights Reserved

