

Bob's Big Bakery TWO

ACTIVITY Part 6

PART 6 INSTRUCTIONS:

SECTION 6 - RECONCILING

• After completing all video lessons in Section 6 of the **QuickBooks™ Fundamentals** course, return to your QuickBooks working file for this activity. **Parts 1 thru 5 of the Homework Activity must be completed before you begin this work.**

~ Use the bank and credit card statements included below to reconcile the checking account and the MyBank Visa card account. (Hint: You will need to add a new account for Bank Charges)

~ When you are finished reconciling the MyBank Visa, enter the entire balance to be paid as a Bill with the correct, due date, etc. (Hint: You will need to add a new Vendor)

~ As each reconciliation is finished, compare the

~ When you have completed the reconciliations, **CONGRATULATIONS!!!** You have completed the "Homework Activity" You can then proceed to Section 7 of the video course.



GREAT STATEWIDE BANK
123 Anystreet Blvd.
Hometown, AK 99999

BANK STATEMENT

Period Ending: January 31, 2019

Bob's Big Bakery
9138 Main Street
Hometown, AK 99999

Beginning Balance: \$ 10,000.00
Deposits: \$ 17,463.00 (6)
Withdrawals: \$ 3,757.00 (6)
Service Charge: \$ 9.95 (1)
Ending Balance: \$ 13,696.05

Deposits

12/31/18	\$10,000.00	01/19/19	\$ 435.00
01/07/19	1,988.00	01/21/19	1,411.00
01/14/19	1,298.00	01/28/19	2,331.00

Checks

01/07/19	#1764	\$800.00
01/13/19	#1765	\$200.00
01/14/19	#1766	\$922.00
01/22/19	#1767	\$300.00
01/26/19	#1768	\$609.00
01/28/19	#1770	\$926.00

Other Withdrawals



MyBank Visa Credit Services
PO Box 530
Hometown, AK 99999

CREDIT CARD STATEMENT
Period Ending: January 28, 2019

Bob's Big Bakery
9138 Main Street
Hometown, AK 99999

Beginning Balance: \$ 0.00
Payments: 0 total - \$ 0.00
Purchases: 1 total - \$ 318.00
Ending Balance: \$ 318.00
Minimum Payment: \$39.00
Due Date: 2/16/19

Payments

Charges

1/19/19 \$318.00

