

Training and Development

Circle the correct response

#	Question	Answer A	Answer B	Answer C	Answer D	Answer E
1	An investment in training and development will...	Reduce the costs of future corrections	Reduce the costs of future retraining	Convey a sense of care to the employee	All of the above	None of the above
2	_____ is a good way to retain good employees who want to succeed and advance	Avoiding any changes to their current duties	Guaranteeing annual pay increases	Career Planning	All of the above	None of the above
3	The biggest factor in successfully working through company or staffing changes is...	Consistency	Communication	Having the plan completely developed before announcing it	All of the above	None of the above
4	Possible methods of continuing employees' training and development does NOT include...	Attending seminars or conferences	Adult Education courses	Online education	All of the above	None of the above
5	T/F: Succession Planning is primarily focused on key employees such as CEO, Department Heads, long-term employees with specific knowledge	True	False			

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Section 4 Quiz Answers:

1. D – All of the above
2. C – Career Planning
3. B - Communication
4. E – None of the above
5. True